

DATE: November 20, 2007

TIME: 10:00 am

SUBJECT: MCA meeting

LOCATION: phone conference

MEMBERS PRESENT:

Rae Forseth, Lisa Hunter, Winnie Ore, Karen Duncan, Sandy Heaton (left 10:55), Greg Bishop, Steve Ette, Fern Osler, Chris Evans, Carrie Beach, Michelle Verbance (left 11:00), Armando Oropeza

Steve Ette called the meeting to order at 10:08 am.

REPORTS:

Meeting Minutes:

Steve Ette asked for approval of the 10/23/07 meeting minutes. Rae Forseth motioned to approve the meeting minutes. Winnie Ore seconded the motion. All approved. Motion carried.

Financial update:

Rae Forseth reported on the financial status of MCA. Current balance as of today is \$3,380.34. MCA still has to pay the WeCA membership invoice. MCA has not received the check from DOC yet either.

US Bank Business Statement October 31, 2007
 Starting balance:
 Total deposits:
Total card withdrawals:
 Total checks paid
 Ending balance:

OLD BUSINESS:

MCA Logo:

Steve Ette reported that Deb Willis has not received any suggestions regarding the MCA logo. Greg Bishop would like to contact a graphic designer that he knows to create some sample logos for the board to review. This will be added to the December agenda.

MCA web site suggestions:

Lisa Hunter has emailed an updated MCA board of governors list to Dean Smail to post on the MCA web site. Greg Bishop suggested updating the web site with a welcome page, conference information and photos, photos of facilities, polar plunge information, etc. Make the web page info fun! And use different fonts and color. This will be added to the December agenda.

Black t-shirts:

Lisa Hunter reported she is meeting with Andrew Olcott from MCE today to work out details about the black t-shirts and an agreement. This will be added to the December agenda.

NEW BUSINESS:

2008 MCA conference:

Steve Ette reported he had received a preliminary contract from the Crowne Plaza for the 2008 MCA conference. He stated the preliminary contract needs to be signed to reserve the dates for the conference.

Greg Bishop motioned to allow Deb Willis to sign the preliminary contract with room for negotiation. Sandy Heaton seconded the motion. All approved. Motion carried.

Online video course:

Steve Ette brought up the suggestion that some of the training courses at the conference be offered via online video. Lisa Hunter questioned if the courses would be live or recorded. Winnie Ore questioned the charge for the online video course. Winnie Ore suggested making the course content be available after the conference. However, some presenters will not allow their information to be shared after the conference. Rae Forseth will contact Ted Ward in regards to video taping pieces of the training sessions. This will be added to the December agenda.

Funeral services:

An officer at MSP that was involved in the bus accident passed away. Greg Bishop motioned for MCA to send flowers to the funeral. Winnie Ore seconded the motion. All approved. Motion carried.

MSP bus accident:

Winnie Ore motioned that MCA write a letter to the editor of the Montana Standard and Anaconda Leader and put a message on the obituary board for the deceased officer and other staff involved in the accident. Rae Forseth seconded the motion. Rae Forseth amended the motion to include the Silver State Post. Greg Bishop seconded the amended motion. All approved the amended motion. Motion carried.

NEXT MEETING:

December 18, 2007	10:00 am	phone conference
January 15, 2008	10:00 am	phone conference
February 19, 2008	10:00 am	phone conference
March 18, 2008	10:00 am	phone conference
April 15, 2008	10:00 am	phone conference
May 20, 2008	10:00 am	phone conference
June 17, 2008	10:00 am	phone conference
July 15, 2008	10:00 am	phone conference
August 19, 2008	10:00 am	phone conference

MEETING ADJOURNED:

Rae Forseth motioned to adjourn the meeting. Greg bishop seconded the motion. All approved. Motion carried. Meeting adjourned at 11:07 am.