

DATE: November 8, 2006

TIME: 10:00 am

SUBJECT: MCA meeting

LOCATION: phone conference

MEMBERS PRESENT: Deb Willis, Rae Forseth, Lisa Hunter, Sandy Heaton, Cindy Matthews, Carrie Beach, Mickey Roberts, Armando Oropeza, Jim Oberhofer, Michelle Verbance, Karen Duncan, Clint Arneson

Deb Willis called the meeting to order at 10:15 am.

REPORTS:

Meeting Minutes:

Deb Willis asked for approval of the 10/20/06 meeting minutes. Jim Oberhofer motioned to approve the minutes. Clint Arneson seconded the motion. Discussion. All approved. Motion carried.

Financial update:

Rae Forseth reported on the financial status of MCA. MCA account balance as of today is \$10,692.85.

US Bank Business Statement	October 1 – 31, 2006
Starting balance:	\$11,180.16
Total deposits:	\$
Total expenses:	\$
Ending balance:	\$

2007 MCA Conference:

Deb Willis would like to hold the 2007 conference in Helena and the 2008 conference in Billings. Rae Forseth reported Western Correctional Association would like to have the 2007 conference in Helena with the theme name "Western Justice – Old Philosophy New Perspectives". Lisa Hunter motioned to have the 2007 conference in Helena and the 2008 conference in Billings. Rae Forseth seconded. Discussion. Rae Forseth volunteered to be the local chair person. Armando Oropeza and Lisa Hunter volunteered to be on the local committee. Rae Forseth will get information from Best Western – Great Northern and Colonial Inn. All approved. Motion carried. All approved. Lisa Hunter suggested the 2009 conference be held in Butte and the 2010 conference be held in Kalispell or Great Falls.

NEW BUSINESS:

Western Correctional Assn

Rae Forseth reported the Western Correctional Assn conference had almost 300 attendees. Rae Forseth was elected the first Vice President of WeCA. The first meeting will be March 16, 2006 in Butte. WeCA financial report \$9,641.00. Carl Fox presented the WeCA President award to Rae Forseth at the banquet. The MSP second shift officers, that assisted a family who were involved in a vehicle wreck, received the WeCA Medal of Valor award. An award presentation in their honor will be held at MSP in November 21, 2006 at 1:00 pm. Rae Forseth requested MCA Board members to attend the presentation if possible. Please email Rae Forseth if you will be attending. She will need

to complete paperwork to get clearance for you to be inside MSP. Rae Forseth motioned to reduce the registration for the 2007 conference to \$75.00 for out of state attendees. Cindy Matthews seconded. Discussion. Rae Forseth stated Washington Correctional Assn and Western Correctional Assn reduced the registration cost to \$75.00 for out of state attendees at the 2006 conference. All approved. Motion carried.

NEXT MEETINGS:

** Please note – The meeting dates have been changed to Tuesday! **

December 12, 2006	10:00 am	phone conference
January 9, 2007	10:00 am	phone conference
February 13, 2007	10:00 am	phone conference
March 13, 2007	10:00 am	phone conference
April 10, 2007	10:00 am	phone conference
May 8, 2007	10:00 am	phone conference
June 12, 2007	10:00 am	phone conference
July 10, 2007	10:00 am	phone conference

MEETING ADJOURNED:

Rae Forseth motioned to adjourn the meeting. Armando Oropeza seconded. All approved Motion carried. Meeting adjourned at 10:35 am.