

DATE: February 13, 2007

TIME: 10:00 am

SUBJECT: MCA meeting

LOCATION: phone conference

MEMBERS PRESENT: Deb Willis, Rae Forseth, Dave Garcia, Lisa Hunter, Karen Duncan, Jim Oberhofer (left 10:30 am), Michelle Verbance (left 10:15 am), Sandy Heaton, Steve Ette, Cindy Matthews, Carrie Beach, Mickey Roberts

Deb Willis called the meeting to order at 10:10 am

REPORTS:

Meeting Minutes:

Deb Willis asked for approval of the 1/9/07 meeting minutes. Steve Ette motioned to approve the minutes. Sandy Heaton seconded the motion. Discussion. All approved. Motion carried.

Financial update:

Rae Forseth reported on the financial status of MCA. MCA account balance as of today is \$10,226.62.

US Bank Business Statement January 2 – 31, 2007

Starting balance: \$9,981.31

Total deposits: \$150.00

Total expenses: \$727.71

Ending balance: \$9,403.60

Jim Oberhofer motioned to approve the financial report. Steve Ette seconded the motion. Discussion. All approved. Motion carried

2007 MCA Training Conference Update:

Rae Forseth reported on the 2007 MCA Training Conference update:

Contract: The contract with Great Northern has been negotiated. When Rae receives the final copy, she will forward to Deb Willis for signature. Negotiations are still taking place with the two large banquet and training rooms.

Training Sessions:

Defensive Driving Jeff Douglas no charge
Driving track \$100.00

Transportation Rick Dague \$500 per day

Re-entry Barbra Miller No Charge

History of Corrections Mike Cohn No Charge

Mental Health issues Karen Duncan has found four instructors. She will contact them for cost information and report back to board.

Secure Learning Rae Forseth will contact them for cost / vendor option.

Motivating Generation X and Y employees

Overcrowding in Jails

Prison Rape Elimination Act

Activities:

Tuesday: Registration
Tours Riverside Youth Correctional Facility @ Boulder
Elkhorn Treatment Center @ Boulder
BBQ

Wednesday: Training Sessions
Gates of the Mountain Float Trip and dinner

Thursday: Training Sessions
Banquet

Vendors:

Currently Have 459 Vendors on the list to mail out to. Cost and New ideas are listed below:

COSTS

Exhibit Space (on or before June 30, 2007):	\$300.00
Exhibit Space (after June 30, 2007):	\$400.00
Literature Distribution Table:	\$150.00
"Bag Stuffer":	\$200.00
Advertising in Program Full Page	\$300.00
Half Page	\$100.00
Quarter Page	\$50.00
Business Card Only	\$10.00
Hosting an Event	\$200.00 minimum
CORPERATE SPONSERSHIP	\$2,500.00

Brochure:

Rae Forseth stated she could purchase post cards from Vista Print for \$39.95 to send out to WeCA to notify of the 2007 MCA Conference. Sandy Heaton motioned to let Rae Foseth purchase the post cards and mail out to MCA and WeCA members. Dave Garcia seconded motion. Discussion. All approved. Motion carried.

Donations:

Donations are needed for raffle items at the conference. Please ask your local areas to donate items.

Theme Name:

Lisa Hunter stated there was an issue with the theme name of the conference at the January meeting, and issue was not resolved. The theme name that was suggested "Western Justice: Old Philosophy – New Perspective". Discussion. Cindy Matthews motioned to change the theme name to "Western Justice: New Perspective". Karen Duncan seconded. All approved. Motion carried.

Sweetheart Plunge:

Rae Forseth and Lisa Hunter reported on the Sweetheart Passion Plunge. The event took place on Saturday, February 10, 2007. Five people (Rae Forseth, Lisa Hunter, Wayne Ternes, Ted Ward and Mackie Glosser) participated as the Montana Correctional Assn team. The Sweetheart Plunge is sponsored by Law Enforcement Torch Run for the Special Olympics. The team collected donations close to \$1,500.00. Lisa Hunter raised \$631.00 and won the Top Plunger Award for collecting the most money as an individual. Pictures of the event are posted on the MCA web site www.mca-us.com.

NEW BUSINESS:

NEXT MEETINGS:

** Please note – The meeting dates have been changed to Tuesday! **

March 17, 2007	2:00 pm	Red Lion - Butte, MT MCA and WeCA
April 10, 2007	10:00 am	phone conference
May 8, 2007	10:00 am	phone conference
June 12, 2007	10:00 am	phone conference
July 10, 2007	10:00 am	phone conference

MEETING ADJOURNED:

Karen Duncan motioned to adjourn the meeting. Cindy Matthews seconded the motion. All approved Motion carried. Meeting adjourned at 11:00 am.