

**DATE:** January 15, 2008

**TIME:** 10:00 am

**SUBJECT:** MCA meeting

**LOCATION:** phone conference

**MEMBERS PRESENT:** Rae Forseth, Deb Willis, Steve Ette, Armando Oropeza, Pete Mangum, Mickey Roberts, Carrie Beach, Winnie Ore, Karen Duncan, Chris Evans, Jim Oberhofer, Sandy Heaton, Mike Aldrich

Deb Willis called the meeting to order at 10:10 am.

**REPORTS:**

**Meeting Minutes:**

Sandy Heaton motioned for approval of the 11/20/07 meeting minutes. Winnie Ore seconded the motion. Discussion. All approved. Motion carried.

**Financial update:**

Rae Forseth reported that MCA has a current balance of \$13,093.41 but we still need to pay Western Association for dues and for their half of the contract. So this will reduce our balance significantly. The 2008 Filing fees are due for us with the Secretary of State as well. This will be only \$15.00. We have yet to receive any reimbursement from Jason Kovnesky and Deb Willis will send a letter to Ron Alsbury, Bureau Chief for Community Corrections, requesting his assistance with this.

**OLD BUSINESS:**

**MCA Logo:**

Deb Willis reported that nothing has been presented at this time. Rae Forseth requested that Mike Aldrich approach the MCE program at MWP and see if they are able to create at least 3 designs for presentation at our next meeting.

**MCA Web Site:**

Deb Willis will be approaching Dean Smail on this project and updating the news letter.

**Black Tee Shirts / MCE:**

Lisa Hunter was not available to report on this item. Rae Forseth informed the group that the shirts are at MSP and being sold. We will receive \$1.00 per shirt for profit.

**Online Video Training Sessions:**

Moved to February

**Cards – Sympathy/ Wellness etc...**

Steve Ette brought up discussion about cards that can be printed with the MCA logo (once it is created) for presentations to individuals that have suffered a loss, gone thru a tragedy or as a congratulations from the MCA Board. Rae Forseth made the motion. Mike Aldrich 2<sup>nd</sup> the motion. Discussion occurred. All approved. Motion carried.

## **NEW BUISNESS:**

### **Western Board Meeting:**

Rae Forseth and Lisa Hunter will be representing Montana at the upcoming Western Conference. Rae Forseth motioned that MCA pay for the travel cost for both individuals to attend. Sandy Heaton 2<sup>nd</sup> the motion. Discussion. All approved. Motion carried

### **2008 Conference Theme:**

Discussion occurred in regards to the upcoming conference theme. We will be presenting tracks that address staff stress, making work fun again, and doing work that matters. Ideas on the conference title are:

Work that matters

Changing lives for the better

Change that matters

Work that makes a difference.

This item was tabled until the February meeting

## **NEXT MEETING:**

February 19, 2008

10:00 am

Phone conference

## **MEETING ADJOURNED:**

Rae Forseth motioned to adjourn the meeting. Winnie Ore seconded the motion. All approved. Motion carried. Meeting adjourned at 11:10 am.

Minutes submitted by Rae Forseth.