

DATE: June 23, 2009

TIME: 10:00 am

SUBJECT: MCA meeting

LOCATION: GoToMeeting

MEMBERS PRESENT: Steve Ette, Lisa Hunter, Mike Aldrich, Joelle Johnson, Winnie Ore, Teri Woog, Cindy McKenzie

Steve Ette called the meeting to order at 10:13 am.

REPORTS:

Meeting Minutes:

Winnie Ore motioned for approval of the 3/18/09, 4/1/09 and 4/22/09 meeting minutes. Joelle Johnson seconded the motion. Members at the meeting approved the motion.

**Lisa Hunter will email for vote.

Financial update:

Mike Aldrich reported the check book balance is \$13,060.40 as of today.

Winnie Ore motioned to approve the Treasurer's Report. Lisa Hunter seconded the motion. Members at the meeting approved the motion.

** Lisa Hunter will email for vote.

US Bank Business Statement	June 1 – 30, 2009
Starting balance:	\$16,140.49
Customer deposits:	\$ 3,789.00
Other Deposits:	\$.29
Card withdrawals:	\$ 62.09
Other withdrawals:	\$ 4.00
Checks paid:	\$ 7,057.54
Ending balance:	\$12,806.15

OLD BUSINESS:

Motion Update

Lisa Hunter reported the February motion vote information.

- Motion – 2009 Awards Nomination Packet
 - 12 Board members voted yes
 - 2 Board members voted no
 - 9 Board members no response

- Motion approved
- Motion – 3/18/09 and 4/1/09 Meeting Minutes
 - 20 Board members voted yes
 - 3 Board member no response
 - Motion approved
- Motion – Accept Treasurer’s Report
 - 21 Board members voted yes
 - 2 Board member no response
 - Motion approved
- Motion – Approve Jim Blodgett as the Guest Speaker for the MCA Conference
 - 21 Board members voted yes
 - 2 Board member no response
 - Motion approved
- Motion – Accept Rachelle with Creative culture Insignia’s offer in trade for the conference vendor fee.
 - 19 Board members voted yes
 - 4 Board member no response
 - Motion approved
- Motion – Approve WeCA to Co-host the MCA Conference with no split
 - 19 Board members voted yes
 - 4 Board member no response
 - Motion approved
- Motion – Critical Incident Stress Management Training Opportunity
 - 16 Board members voted yes
 - 7 Board member no response
 - Motion approved

MCE Merchandise

Lisa Hunter reported that Rae Forseth was going to set up the pay pal account from her house as there was a security issue with the state computers.

Hostage Negotiation training opportunity:

This item was tabled until the July meeting.

NEW BUISNESS:

Committee Reports

Advisory committee:

No report

Constitution and By Laws Committee:

The Constitution and By Laws committee has not met yet. Mike Aldrich will contact the committee members to have a meeting to discuss the vacant Contract Correctional Programs Representative position and to update the bylaws to reflect the online voting.

Awards committee:

Steve Ette will email folks to solicit more award nominations. Steve has received 2 Administration nominations, 1 Support Service nomination, 1 Significant Contribution, and 2 Adult Facilities nominations.

Scholarship committee:

The deadline date for the scholarship is June 30, 2009. Lisa Hunter will email the scholarship applications to Fern Osler.

Legislative Affairs committee:

No report

Membership committee:

Mike Aldrich researched the ACA benefits. ACA membership will provide the following meeting space @ ACA conference, Corrections Magazine, newsletter, web site link, rosters, legal updates, leadership retreat, ACA representative delegation. The dues are \$35 / year. MCA would receive a rebate of \$8.75. Mike recommended not to go with ACA affiliation at this time. Joelle Johnson will research Montana stores and businesses for membership opportunities. Mike suggested MCA present at CDOB and P&P Basics to recruit and promote MCA membership. Joelle suggested a membership drive – each current member recruit new people and get one ticket per new recruit for a drawing.

Mike Aldrich motioned to provide one raffle ticket to a current member per each new recruit member between now and the conference. Joelle Johnson seconded the motion. Members at the meeting approved the motion.

** Lisa Hunter will email for vote.

Nomination committee:

Cindy McKenzie reported the nomination committee will meet later this week. The committee will put out another announcement for a call for nominations.

Conference committee:

Steve Ette reported what the local committee is working on.

- DJ
Tracy Napier – received information from two DJ's.

DJ Doc Savage	\$300 one night
	\$400 two nights
Jason	\$300 one night
	\$650 two nights
	Plus per diem (lodging, meals and mileage)

Mike Aldrich motioned to accept DJ Doc Savage's offer. Winnie Ore seconded the motion. Members at the meeting approved the motion.

** Lisa Hunter will email for vote.

- Finger food
Steve Ette – finger food cost is \$600 for Tuesday and Wednesday evenings. Winnie Ore will contact the pre-releases for financial assistance. Steve Ette will contact the unions for financial assistance.

- POST council
Steve Ette reported the POST council will meet on Monday and Tuesday.
- NIC course
Steve Ette reported the NIC Correctional Leadership course will be Tuesday, Wednesday and Thursday.
- DOC Management Team
Steve Ette reported the DOC Management Team will meet on Friday
- Merchandise
Steve Ette will contact Kevin at MWP regarding the merchandise logo.

Vendor Update:

Lisa Hunter reported there are 19 vendors for the conference. Lisa will contact Rae for list of vendors and email it to the board.

2010 Conference

Steve Ette reported the board is looking at three different locations for the 2010 conference.

Kalispell locations - Grouse Mountain and Holiday Inn – the food prices are outrageous.

Great Falls – Armando Oropeza is researching this option.

Polson – Lori Thibodeau is researching this option.

Steve Ette will contact Armando and Lori and email the research information to the board.

CIMS Training opportunity

Lisa Hunter reported the training announcement has been posted. There are currently 25 people registered for the training course. There is a lot of interest in this course.

NEXT MEETING:

July 22, 2009
Time TBD
Fairmont Resort

MEETING ADJOURNED:

Winnie Ore motioned to adjourn the meeting. Teri Woog` seconded the motion. All approved. Motion carried.

Meeting adjourned at 12:00 pm.

Minutes submitted by Lisa M. Hunter