

DATE: July 22, 2009

TIME: 10:00 am

SUBJECT: MCA meeting

LOCATION: Fairmont

MEMBERS PRESENT: Steve Ette, Lisa Hunter, Greg Bishop, Cindy McKenzie, Joelle Johnson, Winnie Ore

Steve Ette called the meeting to order at 10:35 am.

REPORTS:

Meeting Minutes:

Correction on the 6/23/09 meeting minutes: Conference committee – Finger Food is \$600 each night for Tuesday and Wednesday.

Greg Bishop motioned for approval of the 6/23/09 meeting minutes with the correction. Joelle Johnson seconded the motion. Members at the meeting approved the motion.

**Lisa Hunter will email for vote.

Financial update:

No Report

OLD BUSINESS:

Motion Update

Lisa Hunter reported the June motion vote information.

- Motion – Meeting minutes 3/18/09, 4/1/09 and 4/22/09
 - 19 Board members voted yes
 - 4 Board members no response
 - Motion approved

- Motion – Accept Treasurer’s Report
 - 171 Board members voted yes
 - 6 Board member no response
 - Motion approved

- Motion – Membership recruitment
 - 17 Board members voted yes
 - 6 Board member no response
 - Motion approved

- Motion – DJ Doc Savage offer
 - 14 Board members voted yes
 - 9 Board member no response

- Motion approved

MCE Merchandise

Lisa Hunter reported the pay pal account is set up and useable to accept credit cards for registration, membership, vendor fees and merchandise.

Hostage Negotiation training opportunity:

This item was tabled until the August meeting.

CISM Training Opportunity

Lisa Hunter reported the Butte CISM training is full. Lisa would like to host a CIMS training in Billings. Greg Bishop motioned to host a CISM training in Billings in August or September. Cindy McKenzie seconded the motion. Members at the meeting approved the motion.

**Lisa Hunter will email for vote.

NEW BUISNESS:

Committee Reports

Advisory committee:

No report

Constitution and By Laws Committee:

Cindy McKenzie reported Jason Riphenberg accepted a Juvenile Parole Officer position. The Board determined it is ok for Jason to continue filling the Juvenile Detention Representative position. Lisa Hunter reported the Contract Correctional Program Representative position is still open. There are two people interested in filling this position – Pete Mangum and Mandy Peterson. Greg Bishop motioned to accept Mandy Peterson who works with Alternatives Inc to fill the Contract Correction Program Representative position. Joelle Johnson seconded the motion. Members at the meeting approved the motion.

**Lisa Hunter will email for vote.

Awards committee:

Steve Ette will email folks to let them know the nomination deadline date will be extended to July 31. Hopefully this will silicate more award nominations. Steve has reported he received 2 Administration nominations, 2 Adult Facility nominations, 2 Adult P&P nominations, 3 Significant Contribution nominations, and 1 Support Service nomination.

Scholarship committee:

Steve Ette reported the committee has received 5 scholarship applications. The committee will meet in the next 2 weeks.

Legislative Affairs committee:

No report

Membership committee:

Joelle Johnson will email newsletter information to Lisa Hunter. Joelle is creating a letter to promote membership.

Nomination committee:

Cindy McKenzie reported she has received 3 Adult Parole nominations, 1 Adult Corrections Administration nomination, 2 Adult Institution nominations, 2 Adult Probation nominations, 1 Offender Addictions Treatment Program nomination, 2 Adult Detention nominations, 2 Education nominations and 0 Adult Community nomination. Lisa Hunter will email some folks to see if they are interested in the Adult Community position

Conference committee:

Steve Ette reported what the local committee is working on.

- POST council
Steve Ette reported the POST council will meet on Monday and Tuesday.
- NIC course
Steve Ette reported the NIC Correctional Leadership course will be Tuesday, Wednesday and Thursday.
- DOC Management Team
Steve Ette reported the DOC Management Team will meet on Friday
- Registration is on Tuesday
Armando and Lisa are coordinating this
- Golf Tourney is on Tuesday
Dave has this set up and scheduled
- Tours
Tracy was working on this. Lisa will check with Tracy to see where this is
- Opening Ceremony
TSCTC will present the colors, Tom Wilson from MSP will lead the prayer
- Guests confirmed
Jon Tester DVD, Attorney General Steve Bullock, Sheriff Walsh, Mike Thatcher, Steve McArthur
- Vendors
24 vendors confirmed. Lisa and Rae will create the bingo cards. Vendors will set up in the ball room
- DJ
DJ Doc Savage is scheduled for Tuesday and Wednesday nights
- Merchandise
Steve Ette will contact Kevin at MWP regarding the merchandise logo.

2010 Conference

Steve Ette reported he did not receive information from Armando Oropeza about Great Falls location or Lori Thibodeau about Polson location. Discussion was held regarding hosting the conference at the same location for two years. This will be a huge benefit to the organization because all of the organizing and planning leg work is set and in place from the first year. Also there is room to negotiate with the facility for the conference to be in the same place for two years. Lisa Hunter motioned to hold the 2010 MCA Conference at Fairmont. Greg Bishop seconded the motion. Members at the meeting approved the motion.

**Lisa Hunter will email for vote.

Simunition Training Opportunity

Steve Ette would like to propose MCA host a Simunition Training Opportunity. Discussion was held and the Board would like more information about the proposal. Steve will get more information and present it at a later meeting. This will be added to the next meeting agenda.

2011 MCA Conference

Greg Bishop would like to propose the 2011 MCA conference be hosted in Bozeman. The Detention Facility will be completed by then and he would like to highlight it. This will be added to the next meeting agenda.

NEXT MEETING:

August 19, 2009
5:30pm – 6:30 pm
Fairmont Resort

MEETING ADJOURNED:

Cindy McKenzie motioned to adjourn the meeting. Joelle Johnson seconded the motion. All approved. Motion carried.

Meeting adjourned at 1:20 pm.

Minutes submitted by Lisa M. Hunter