

**DATE:** March 17, 2010

**TIME:** 2:10 pm

**SUBJECT:** MCA meeting

**LOCATION:** via GoToMeeting

**MEMBERS PRESENT:** Steve Ette, Ted Ward, Rae Forseth, Joelle Johnson (left 2:50), Cindy McKenzie, Cal Robinson, Mike Aldrich, Teri Woog, Chris Conell (left 2:45), Lisa Hunter, Mandy Peterson (arrive 2:30)

Steve Ette called the meeting to order at 2:10 pm.

## **REPORTS:**

### **Meeting Minutes:**

Chris Conell moved for approval of the 2-17-10 meeting minutes. Mike Aldrich seconded the motion. Discussion. The motion was approved.

### **Financial update:**

Mike Aldrich stated there is a major difference between our check registry and the February bank statement. An internal audit is needed. The bank report will be emailed to Board members after this meeting. Approval of treasurer report will take place after the audit.

MCA received a \$270.00 restitution check from Jason Kovensky.

Rae Forseth will coordinate logistics for the internal audit tentatively scheduled March 30 at 10am in Helena. Mike Aldrich, Rae Forseth, Lisa Hunter, Cindy McKenzie and Joelle Johnson will conduct the internal audit.

## **OLD BUSINESS:**

### **Motion Update:**

- Move – Approval of 1/17/10 Meeting Minutes
  - 16 Board members voted yes
  - 7 Board member no response
  - Motion approved
- Move – Approve the financial report
  - 15 Board members voted yes
  - 8 Board members no response
  - Motion approved
- Move – purchase new letterhead and stamped envelopes not to exceed \$150.00
  - 16 Board members voted yes
  - 7 Board member no response
  - Motion approved

### **Hostage Negotiation training opportunity:**

No report.

### **Gang Training class**

Rae reported the date change for this course is May 3 in Helena and May 5 in Billings. We need to find another location for the Billings training course because MSU-Billings is requiring liability insurance for the use of their facility. Mandy Peterson will check for other locations in Billings.

Joelle Johnson moved to charge \$80 per participant for the training course. Ted Ward seconded the motion. Discussion. Motion approved.

### **CISM Training**

Lisa Hunter reported the CISM course in Kalispell was March 12 – 13. We had 15 participants (\$1,500) with one person attending on Saturday only as a refresher course. The total instructor charge was \$1,820. The instructor waived the per diem charge. The next CISM course is scheduled April 22 – 23 in Deer Lodge. We have 17 participants registered. Another course is tentatively scheduled in Bozeman May 13 – 14. Lisa will email the training announcement out when the instructor has confirmed the information.

### **President Elect**

Steve Ette reported no nominations have been formally received. Steve Ette has volunteered to fill the position for one year. Rae Forseth volunteered to fill the position for two years. Rae Forseth moved to have an electronic ballot be emailed to board members for vote excluding Rae and Steve. Mike Aldrich seconded the motion. Discussion.

**\*\*Lisa Hunter will email motion to other board members.**

## **NEW BUISNESS:**

### **Gallatin County Criminal Justice**

Steve Ette presented information regarding the Gallatin County Criminal Justice Coordinating Council is creating a sub-committee to study issues about recidivism. The sub-committee is looking a re-entry initiative. He asked the board members if MCA would be interested in co-hosting or providing refreshments for the presentation. He does not know the date for this presentation as it is still in the planning process. Steve will get more information and provide it at the next meeting.

## **Committee Reports**

### **Advisory committee:**

No report

### **Constitution and By Laws Committee:**

No report

### **Awards committee:**

Steve reported the committee is waiting for the decision about the conference.

### **Scholarship committee:**

Steve reported the committee will be meeting soon.

### **Legislative Affairs committee:**

No report

Membership committee:

No report

Nomination committee:

Cindy reported the committee met in February. The nomination form was emailed to members and posted on the MCA web site. She has received a couple of nominations but needs more.

Conference committee:

2010 Conference

Steve would like the board members to email him ideas about a conference (1 day, 2 day or 3 day). Keep in mind the registration, raffles, activities, training sessions, guest presenters, vendors, banquet – years of service, scholarship and awards.

After Steve receives the ideas he will meet with Lisa Hunter, Rae Forseth and Bob Paul to work on a schedule to present at the meeting in April for final decision.

2011-2012 Conference

Rae will email some conference planning information she received to the board members.

**NEXT MEETING:**

April 21, 2010  
2:00 pm – 4:00 pm  
Via GoToMeeting

**MEETING ADJOURNED:**

Rae Forseth moved to adjourn the meeting. Ted Ward seconded the motion. Discussion. All approved. Motion carried.

Meeting adjourned at 3:45 pm.

Minutes submitted by Lisa M. Hunter