

DATE: March 9, 2006

TIME: 10:00 am

SUBJECT: MCA meeting

LOCATION: phone conference

MEMBERS PRESENT: Rae Forseth, Lisa Hunter, Teri Woog, Anita Shaw, Karen Duncan, Joelle Johnson, Teri Young, Michelle Verbance (left 10:55), Cindy Matthews, Mike Aldrich

Rae Forseth called the meeting to order at 10:10 am.

REPORTS:

Meeting Minutes:

Rae Forseth asked for approval of the 2/9/2006 and 2/14/2006 meeting minutes. Karen Duncan motioned to approve the minutes. Michelle Verbance seconded the motion. Discussion. All approved. Motion carried.

Financial update:

Rae Forseth reported the financial records have been turned over to Russ Whitcomb with Helena PD and Dept of Criminal Investigation for an investigative audit. Rae Forseth requested any records for the 2001 and 2002 conferences be forwarded to her. Anita Shaw requested more information on what the financial responsibilities for the board members are. Rae Forseth did not know, but will find out and let board members know at the next meeting.

OLD BUSINESS:

Officer Bond Information:

This item was tabled due to financial issue.

MCA 2006 training conference report:

Caliber Press is schedule for the conference. Michelle Verbance will contact Holiday Inn regarding lodging accommodations for Monday night and conference room for Tuesday.

Rae Forseth stated that Andre ?? contacted her regarding the 2005 conference. He would like to present at the conference. Lisa Hunter motioned that Rae Forseth contact Andre ?? for references and discuss travel arrangements Anita Shaw seconded the motion. Discussion. All approved. Motion carried. Rae Forseth will present this information at the April meeting.

MCA Award Criteria:

Lisa Hunter reported the MCA Award Criteria committee has not met as of today. Rae Forseth stated that the brochure is complete except for this information. Lisa Hunter will schedule a meeting with the committee to get the award criteria completed.

MCA Merchandise:

Mike Aldrich reported MWP/MCE has the embroidery machine and the heat transfer machine set up and is ready for business. They can embroider hats, t-shirts, polo shirts, sweatshirts, etc. Cindy Matthews motioned to appoint Mike Aldrich to be the committee chairperson for the MCA merchandise. Anita Shaw seconded the motion. Discussion. All approved. Motion carried. Cindy Matthews suggested adding the MCA merchandise to the brochure to have people pre-order

merchandise. Rae Forseth will add the MCA merchandise information to the conference brochure. Lisa Hunter suggested taking pictures of merchandise and posting on the web site. Mike Aldrich stated he would work with Sharon Sage at MCE to get this information out. Joelle Johnson will mail some clothing catalogues to Mike Aldrich at MWP.

2006 Nomination update:

Lisa Hunter reported that there are five positions that do not have nominations. The positions are Vice President, Treasurer, Secretary, Juvenile Probation Rep, and Contract Correctional Programs Rep. Clint Arneson was nominated for the Juvenile Probation Rep, he accepted the nomination but has not paid MCA dues (\$15.00). Lisa Hunter stated she was nominated for the Vice President but declined it. Anita Shaw motioned for Lisa Hunter to be nominated for the secretary position. Cindy Matthews seconded the nomination. All approved. Motion carried. Lisa Hunter has accepted the nomination.

Web Site:

MCA will continue to piggyback on the WeCA web site. Dean Smail is the web master for the MCA web site.

By-law committee (Scholarship):

Rae Forseth questioned if MCA should have a scholarship at the conference this year. Discussion was held. Karen Duncan motioned not to have a scholarship at the conference this year. Mike Aldrich seconded the motion. Discussion. All approved. Motioned carried.

Equipment (lap top computer) purchase:

This item was tabled due to financial issue.

Legislative:

Anita Shaw tried to contact Mr. Dove who is the legislative representative for MACOP. She was informed that Mr. Dove has retired and was replaced by Mr. Doyle. The spring meeting has not taken place yet. Anita Shaw offered to attend the meeting and bring back information to the board. If Anita Shaw is not able to attend the meeting, Rae Forseth will attend.

New Business:

NEXT MEETING:

April 13 2006
10:00 am
Phone conference

MEETING ADJOURNED:

Mike Aldrich motioned to adjourn the meeting. Karen Duncan seconded the motion. All approved. Motion carried. Meeting adjourned at 11:20 am.