

DATE: May 20, 2008

TIME: 3:00 pm

SUBJECT: MCA meeting

LOCATION: phone conference

MEMBERS PRESENT: Deb Willis, Sandy Heaton, Winnie Ore, Mike Aldrich, Chris Evans, Armando Oropeza, Steve Ette, Lisa Hunter (left 3:25), Pete Mangum

Deb Willis called the meeting to order at 3:00 pm.

REPORTS:

Meeting Minutes:

Sandy Heaton motioned for approval of the 3/18/08 meeting minutes. Winnie Ore seconded the motion. Discussion. All approved. Motion carried.

Financial update:

No report.

US Bank Business Statement March 1 - 31, 2008

Starting balance: \$12,059.21

Total deposits: \$ 4,515.09

Card withdrawals: \$

Checks paid: \$ 3,823.00

Ending balance: \$12,751.30

US Bank Business Statement April 1 - 30, 2008

Starting balance: \$12,751.30

Total deposits: \$

Card withdrawals: \$ 279.00

Checks paid: \$ 5,799.65

Ending balance: \$ 6,672.65

Financial audit:

No report.

OLD BUSINESS:

MCA Logo:

Deb Willis emailed four MCA logo samples and asked the Board members to vote which one they liked best. The sample #2 MONTANA CORRECTIONAL ASSOCIATIO with the eagle and sun won the vote. Deb Willis will work with MCE to clean up this logo. This will be the logo that will be put on our letterhead, business cards, etc.

MCA Web Site:

Lisa Hunter reported some board members have supplied pictures of themselves and pictures of their facilities; they are posted on the web site. The polar plunge pictures have been put on the web site also.

Online Video Training Sessions:

This item was motioned to be put on hold at the 3/18/08 meeting.

2008 Conference Theme:

Deb Willis stated the theme name for the 2008 conference is "Making a Difference"

Federal training session:

Steve Ette reported the feds have no training budget at this time.

NEW BUISNESS:

2009 Conference Update:

Steve Ette reported there are three options for the 2009 MCA Conference in Butte. They are Copper King, War Bonnet and Fairmont Hot Springs. The date for the conference will be September 22 – 24, 2009. Steve Ette will provide cost information at the next meeting.

2008 Call for Nominations:

Lisa Hunter reported the call for nominations will be emailed tonight and will be posted on the MCA web site. Please encourage folks to make nominations.

2008 Presenter Update:

Lisa Hunter reported that Rae Forseth sent out a contract to Mr. Bill O'Connell for Leadership training (5/22/08 Rae Forseth emailed another contract to Mr. O'Connell) and Mr. Mees for Communication Skills training. Rae Forseth has not been able to make contact with Ms. Dewitt for Health and Nutrition training or Dr. Nyles for Brain training.

2008 Conference information

Deb Willis has made arrangements for a local comedian for the banquet.

Deb Willis will email the training schedule for the conference out to board members.

Armando Oropeza is the chair person for contacting vendors. Deb Willis stated the vendor charge will be the same as last year.

Pete Mangum will contact the Billings vendors.

Deb Willis asked folks to think about a date this summer to meet for an on-site meeting at the Crowne Plaza regarding the conference.

NEXT MEETING:

June 17, 2008

10:00 am

GoToMeeting (Lisa will set this up in advance).

MEETING ADJOURNED:

Mike Aldrich motioned to adjourn the meeting. Meeting adjourned at 3:45 pm.

Minutes submitted by Lisa M. Hunter (3:00 pm – 3:30 pm) and Armando Oropeza (3:30 pm – 3:45 pm)