

DATE: August 11, 2006

TIME: 1:00 pm

SUBJECT: MCA meeting

LOCATION: Missoula – Parkside Inn

MEMBERS PRESENT: Rae Forseth, Deb Willis, Steve Ette, Landee Holloway, Abby Stolley, Joelle Johnson, Lisa Hunter (1:45 pm)

Rae Forseth called the meeting to order at 1:13 pm.

REPORTS:

Meeting Minutes:

Rae Forseth asked for approval of the 7/12/06 meeting minutes. Deb Willis motioned to approve the minutes. Landee Holloway seconded the motion. Discussion. All approved. Motion carried.

Financial update:

Rae Forseth reported that our current balance is \$11,632.50 and a copy of the report was reviewed for approval. There are currently 11 vendors paid and listed in attendance. We have spent approximately ~~\$20,000.00~~ \$2,000.00 (corrected per Rae Forseth) on merchandise ranging from mugs, shirts, binders and bags. All items are or will be posted on the web for viewing and ordering. Mr. Kovnesky was sentenced to three years deferred for theft and the only item left to decide is whether the courts will allow a reimbursement of monies spent on merchandise – which was about \$13,000.00 over the five years.

We received a letter from the Mt. Dept of Revenue stating we are registered as a business in Montana. There is a form to complete and return which Rae Forseth is in the process of completing. Joelle Johnson gave Rae Forseth a tax form to apply for a new Tax ID number if our Federal Tax ID is invalid. We are going to proceed with the current number until we are directed that it is invalid. All agencies contacted state that they are unclear if this is a valid number or not. We currently have no direction in regards to the proper avenue or direction to locate information in regards to our Fed Tax ID Number.

<u>Date</u>	<u>Name</u>	<u>Check #</u>	<u>Amount</u>	<u>Deposit</u>	<u>Balance</u>	<u>NOTES</u>
(Beginning Balance)					\$24,000.00	
05/15/2006	Identity	97	\$280.50		\$23,719.50	2005 Conference Shirts
05/15/2006	Unversial Althetics Marquerite	98	\$723.59		\$22,995.91	2005 Conference Awards
05/15/2006	McCormick	99	\$2,500.00		\$20,495.91	2005 Speaker
05/15/2006	Rogie Spon	100	\$6,000.00		\$14,495.91	2005 Speaker
05/17/2006	Deposit	DEPOSIT		\$50.00	\$14,545.91	Membership/Communication F
05/17/2006	Deposit	DEPOSIT		\$488.27	\$15,034.18	Investment Account closed
05/22/2006	CCCS Inc (VOIDED) Western Correctional Association	101	\$0.00		\$15,034.18	Mike Thatcher refused check -
05/22/2006	Association	102	\$4,170.00		\$10,864.18	2004/2005 dues
06/05/2006	Alchol Monitoring	DEPOSIT		\$300.00	\$11,164.18	2006 conference Vendor Chec
06/05/2006	Staples	103	\$129.34		\$11,034.84	Purchase Cash Register, certifi
06/05/2006	US Postmaster	104	\$195.00		\$10,839.84	stamps for Vendor and Membe

06/15/2006	Charges for new checks	CHARGE		\$77.55	\$10,762.29	Charges for new checks	
06/15/2006	Rae Forseth		105	\$20.00	\$10,742.29	Reimbursement for Registration	
06/15/2006	Rae Forseth		106	\$500.00	\$10,242.29	Western Conference Meeting i	
06/28/2006	Jim Riker				\$20.00	Shirt Order	
6-28-060	Kristine Griffen				\$15.00	Membership Check #1192	
	Alternative Behavior				\$200.00	2006 conference Vendor Chec	
06/28/2006	Pro Tech				\$300.00	2006 conference Vendor Chec	
06/28/2006	MCE		107	\$64.00	\$10,713.29	Embroidery on Merchandise	
06/28/2006	MCE		108	\$207.50	\$10,505.79	Printing of 2006 Vender & Men	
06/28/2006	4Imprint	CHARGE		\$816.40	\$9,689.39	Merchandise - Mugs and Bag	
07/06/2006	lpower.com	CHARGE		\$60.35	\$9,629.04	Web hosting and Domain Nam	
	Narcotics						
07/12/2006	Anonymous	DEPOSIT			\$300.00	\$9,929.04	2006 conference Vendor Chec
	Internet Probation						
07/12/2006	& Parole Control	DEPOSIT			\$200.00	\$10,129.04	2006 conference Vendor Chec
	Sky Ranch for						
07/12/2006	Boys	DEPOSIT			\$400.00	\$10,529.04	2006 Conference Vendor Chec
	Taser						
07/25/2006	International	DEPOSIT			\$400.00	\$10,929.04	2006 Conference Vendor Chec
	Cindy Matthews						
07/25/2006	Registration	DEPOSIT			\$210.00	\$11,139.04	Registration- Cindy Matthews
	Ravalli County						
07/25/2006	Registration	DEPOSIT			\$390.00	\$11,529.04	Registration- Rodrick/Blair 2 av
	Gallatin County						
07/25/2006	Registration	DEPOSIT			\$175.00	\$11,704.04	Registration - Oberhofer #805
07/26/2006	SWAT LLC	DEPOSIT			\$300.00	\$12,004.04	2006 Conference Vendor Chec
	A.E. Nelson						
07/31/2006	Leather	DEPOSIT			\$400.00	\$12,404.04	2006 Conference Vendor Chec
08/02/2006	4Imprint	CHARGE		\$645.81	\$11,758.23	Merchandise - Binders	
	T-Shirt						
08/04/2006	Wholesalers.com	CHARGE		\$179.57	\$11,578.66	Merchandise - shirts	
08/04/2006	Blank Shirts.com	CHARGE		\$136.16	\$11,442.50	Merchandise - shirts	
08/07/2006	Sandy Heaton	DEPOSIT			\$175.00	\$11,617.50	Conference Registration
08/07/2006	Carrie Beach	DEPOSIT			\$15.00	\$11,632.50	MCA Dues
						\$11,632.50	
						\$11,632.50	
						\$11,632.50	
						\$11,632.50	
						\$11,632.50	

OLD BUSINESS:

MCA 2006 training conference report:

Landee Holloway reported that Glen Welch has the golf tournament ready and prizes are being collected. The Tuesday night BBQ is set for the Kiwanis Park – checks were issued for the \$30 usage and \$100 deposit. Landee Holloway will contact the pre-release for assistance with salads and such on Tuesday night. Tours are set for Wednesday. Lorrie Clark will be handling the registration packets and has information from the chamber of commerce.

Scavenger hunt is being lined out with a walk thru being done later today.

Landee Holloway will have the registration desk manned from 1 to 5 on Tuesday and from 7:30 – 9 on Wednesday. The only item left is donations and raffle items. All Board members are asked to start working on this as well. We all need to pitch in and get as many items as possible.

Rae Forseth reported that Mr. Reg Wilkinson has canceled from the conference. MCA will look for another presenter to take his place. When MCA finds a replacement, we will notify all members via email and post the information on the web site.

Rae Forseth reported Smith & Wesson is donating a hand gun.

Western Correctional Assn is registered to vendor this year. Deb Willis motioned that MCA cover the cost for the WeCA representatives lodging and meals. WeCA Assn will pay the vendor fee. Discussion. All approved. Motion carried.

Rae Forseth will contact Bob Anez with DOC to provide media coverage for the MCA conference and award ceremony.

Rae Forseth reported that we do not have very many MCA award nominations. Please spread the word. Landee Holloway and Joelle Johnson have volunteered to be on the Awards Committee with Sandy Heaton, Marj Nash and Julie Pribnow.

MCA Merchandise:

Rae Forseth reported shirts, duffel bags and insulated cups are on the web site. Rae Forseth ordered shirts via the internet. She will get them to MWP for printing. Three ring binders (maroon and green) have been ordered also.

2006 Nomination update:

Nominations are closed. Ballots were emailed to members the week of 7/24/06; ballots were mailed to members that do not have email the week of 8/7/06. Signed ballots will be accepted until September 20, 2006 5:00 pm.

Western Correctional Assn information

Rae Forseth handed out WeCA flyers. Rae Forseth requested MCA assist registration payment for some MCA members to attend the conference. Deb Willis motioned that MCA assist with training cost for some MCA members to attend the WeCA conference. Joelle Johnson seconded the motion. Discussion. All approved. Motion carried.

Rae Forseth asked MCA members to nominate co-workers for the WeCA awards.

Web Site:

Rae Forseth reported we have the new web address for MCA www.mca-us.com. If someone purchases a web site via the MCA web site, I-Power will pay MCA \$100.00.

MCA is not shown on WeCA's web site. Dean Smail has volunteered to maintain MCA's web site at no cost. Dean Smail will ask for small compensation for maintaining WeCA's web site. WeCA will be responsible for this cost.

Rae Forseth will ask Dean Smail if MCA back be linked with DOC's web site.

2007 MCA Conference:

Deb Willis reported on the Rock Creek Lodge in Red Lodge, MT for the 2007 conference. Rock Creek Lodge has five training rooms and a vendor area. Rock Creek Lodge cannot lodge all

participants at the resort. They are willing to work with businesses in Red Lodge to lodge the over flow of participants. Alternatives in Billings have offered their vans to shuttle folks. Meals at the resort are reasonable. The banquet room will hold 150 – 200 people.

NEW BUSINESS:

Rae Forseth would like to welcome Steve Ette to the meeting. Steve Ette is nominated as President Elect for MCA.

NEXT MEETING:

September 13, 2006

10:00 am

Phone conference

MEETING ADJOURNED:

Landee Holloway motioned to adjourn the meeting. Deb Willis seconded. All approved Motioned carried. Meeting adjourned at 3:00 pm.